



COMRADES MARATHON ASSOCIATION (CMA)

RACE DAY ANNOUNCER & MASTER OF CEREMONIES (2019)

REQUIREMENTS FOR THE POSITION

1. Proven track record of similar functions at other mass participation sporting events
2. The successful person must be able to work as part of a team under the guidance of a Volunteer Portfolio Head
3. The incumbent should have his/her own transport

RECOMMENDATION

4. A strong understanding of road running & the Comrades Marathon
5. Major event/big event experience required preferably in a sporting environment

RESPONSIBILITIES:

6. The successful Announcer will work closely with the ROC Volunteer Announcer Portfolio Head.
7. Will be required to do site visits (Start & Finish) on Saturday 8 June with the Announcer Portfolio Head
8. The successful service provider will be responsible for making & covering their own transport, travel & accommodation arrangements (these costs should be included as part of your quotation).
9. The successful service provider needs to supply their own music playlist on Race Day- music should be motivational & uplifting and should enhance the spirit of proceedings.

SPECIFIC DUTIES:

Race Day Announcing (Start & Finish line)

- Sunday 9 June from 04h00 – 06h00
- Sunday 9 June from 10h30 – 18h00

Event Week Emceeing (MC)

- Thursday 6 June @ 14h00 : Media Briefing, Elangeni Hotel, DBN beachfront
- Friday 7 June @ 10h00 : Elite Athletes & Pro Clubs Media Conference, Elangeni Hotel, DBN beachfront
- Saturday 8 June @ 14h00 : Protocol Rehearsal, Scottsville Racecourse Finish
- Monday 10 June @ 08h00 : Comrades Champions Breakfast, Elangeni Hotel, DBN beachfront

NOTE

1. Race Day Announcing will be shared within the team of announcers on a roster-basis.
2. Service providers can quote for either Race Day Announcing or Event Emceeing, or both.
3. Please provide a breakdown when quoting as per **point 2 above**.
4. Please provide a quotation for your services based on the **Responsibilities & Specific Duties** of the job. Forward quotations through to: ianw@comrades.com
5. Closing date for submission: **26 April 2019 @ 11h00**